

Self-Registration for First Time Users

If this is your first time using ADP services, follow the self-registration process below. Otherwise, use your existing credentials.

1. Go to <https://my.adp.com>
2. Click **New User? Get Started**
3. Select **I HAVE A REGISTRATION CODE- Enter Crete-1234** and follow the prompts to complete your registration.

Signing In

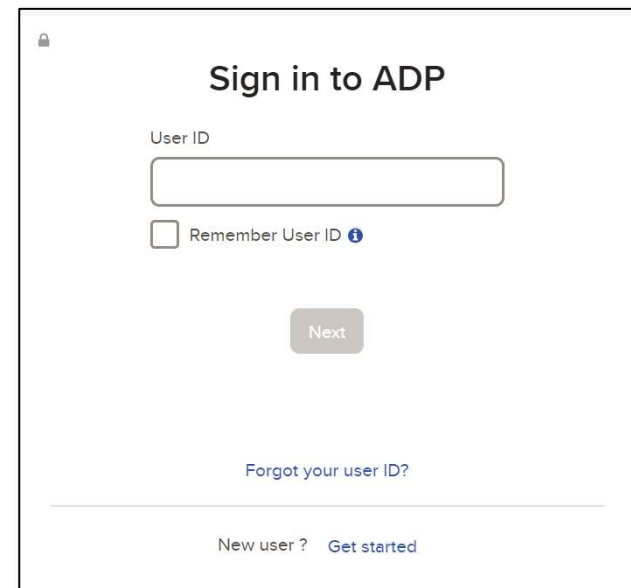
1. Go to <https://my.adp.com>
2. Enter your **User ID** and your **Password** that you set up when you completed self-registration.
3. Click **Sign In**.

Forgot User ID

1. Click **Forgot Your User ID?**
2. Enter your First Name, Last Name, and way to be contacted.
3. Click **Next**.

Forgot Password

1. Click **Forgot Your Password?**
2. Enter your email or phonenumber.
3. Click **Next**.

A screenshot of the ADP Sign in page. At the top, there is a lock icon and the text "Sign in to ADP". Below this is a "User ID" label and a text input field. Under the input field is a checkbox labeled "Remember User ID" with a small information icon. A "Next" button is centered below the checkbox. At the bottom, there is a link "Forgot your user ID?" and a footer with "New user ?" and a link "Get started".

Sign in to ADP

User ID

☐ Remember User ID ⓘ

Next

[Forgot your user ID?](#)

New user ? [Get started](#)

**For further assistance, contact
Crete Carrier Corporation's Benefits Department
at 800-998-8005 or the Crete Carrier Corporation
Enrollment Call Center at 877-340-0369**